

AGENDA & MTG MINUTES 08/06

06 AUGUST 2018 / 6:30-7PM MTG @ABLOC / AUG MTG 8-9:30pm @ Aish & Kym's

Minutes recorded by David Cho & Jason Capell 8/6/19 @ 7:45pm

ATTENDEES

Part 1: non-board attendees: Jason Capell, Liz Miller, Ray Juncal, Erik Hillard, Matt Baffert, Mitch Marich, Rob Petterson, Tonya Bray

Part 2: Shamane Morejon, Jason Chiodo, Andrew Hunter, Jon Buckell, Alex Fore, Bart Bombay, David Cho // Committee Volunteers: Liz Buckell and Tonya Bray, Rob Praetorian, Jason Cappell, Matt Baffert

ABSENT: Eric Melanson

AGENDA

BOARD TRANSITION @ ABLOC

- Transfer all documents
 - Logins/Passwords
 - On owncloud.com - contact Scott Dayman
 - Membership List
 - Renewals
 - Contact info
 - Website hosting and services
 - Renewals & pricing
 - Scott Dayman. Scott@mwba.org
 - Current budget and bank account info
 - Bank of America non-profit acct
 - Is this best? Research fees and minimums
 - Coordinate with Kjel & Jenny for transfer to new Pres/Finance
 - Physical or PO box address

- Waterman
- Transfer gate keys (millard CG, Mt lowe road, others...)
- Radios & HAM license
 - Trailwork needs 4-6 radios
 - Paperwork
 - Federal license under MWBA
 - Issac & Steve Messer
- Transfer all MWBA swag & donations
 - Liz & Jon house
 - Inventory list by Liz
 - Donations to be picked up from Pasadena Cyclery
- Waterman
 - Pros/Cons
 - Is Hans from Belfree contractors still on board?
 - Waterman is in the hands of Forest Service now
 - Timeline/Deadlines
- Gab Grant - 5 year trailwork grant
 - Tool reimbursement

New Business

- Restructure Positions
 - Executive Board
 - President
 - motion for Shamane at President and seconded approved unanimously
 - Vice President
 - motion for John as VP and seconded, approved unanimously
 - Treasurer
 - motion for Andrew and seconded, approved unanimously
 - Interim Board Term
 - Motion for all leadership positions to be for an interim 3 month period and seconded
 - 3 months not enough time

- Matt suggested setting priorities first to then discuss reasonable time-lines for transition.
 - Unanimous vote for Interim Board term until January 31 end date
 - Several also spoke reminding the team to stay focused on the mission of MWBA and the mission statement was read aloud by VP
 - Possible revision of mission statement in accordance with grant or NFS to remove word “advocacy”
 - Others also raised that MWBA was initially formed solely for advocacy on behalf of mountain bikers so if changes are made we must find language that maintains our history.
 - Secretary - motion to nominate Bart B and seconded, approved unanimously
- Committees
 - 1 board member in every committee + committee volunteers (non-board)
 - Every meeting must have meeting minutes submitted to secretary within 1 week of meeting date
 - Trailboss/Tools/Forest Service Liaison
 - August Trailwork Social
 - September Trailwork scheduled
 - Sponsors
 - Universal Cycles (contact Kev)
 - NFS and LACO Fire outreach
 - Alex, David, Matt, Bart, Carson nominated as official Trail Bosses. Eric Melanson TBD
 - Stewardship important to maintain
 - Lobby for next stewardship weekend in ANF
 - Matt to connect to Garret Villanueva & Bryce Hoffman
 - Tool move Friday to Baffert’s garage
 - Inventory list
 - Tools to be shared with LRCC
 - Membership/Community Liaison

- IMBA has little interaction, but takes a lot of responsibility off of committee
 - Shamane, Tonya, Rob, Eric is IMBA liaison
 - Update list of current/expired members
 - Thank you/appreciation update email to current members
 - Thank you/appreciation flyer to expired members
 - Member benefits?
 - Membership cards
 - Discounts at local shops/sponsors?
 - Follow-up with current sponsors that offer member discounts and make sure their staff is aware/complies
 - Free breakfast at pancake breakfast?
 - Trail map?
 - Monthly eblast?
 - Potential growth targets
 - Social Media/Marketing
 - Coordinates with membership committee
 - Flyer and Graphics
 - Jason Chioda has graphics knowledge
 - Photography at events/trail days
 - Sponsorships/Fundraising/Grants
 - List of current/potential
 - Bylaw committee (not urgent)
- Waterman
 - Matt Baffert update via Hans next meeting
 - forest service in control
 - Drama with owners of Waterman
- Discuss / Vote on having a coordination with LRCC (8/22 meeting):
 - Tools, should we share them?rail bosses, should we share them (we support LRCC work days / they support ours)
 - Trail work sites, so we don't overlap / interfere destructively
 - Weekends of month, so we can go to both work days.

- New meeting location:
 - Possible choices:
 - Houses
 - Alex F (10 people) - Altadena
 - Andrew Apartment conference room - Pasadena (10 people)
 - Jason Chioda studio (burbank)
 - Bike shops/sponsor spots?
 - Cubhouse (fits 25 ppl)
- Update By-laws
 - Leticia update
 - Member-voted positions
 - Term-limits
 - Financial Transparency
 - Leticia will work with Andrew
 - Conflict of Interest disclosure
- Memberships
- Women's Dig Day MWBA//LRCC Collaboration
 - Sponsors (2 ambassadors must be present to rep org)
 - Machines for Freedom (ginger)
 - Steph Ortega graphics/flyer
 - Specialized (Liz to reach out)
 - Liv Cycling (Jenny & Sam)
 - GGR (Girls Gone Riding)
 - Trail Social - Jackie
 - WTF (Steph contact)
 - Locations
 - Gather volunteers that have vehicles for transporting tools/etc.
 - Idyll Hour
 - Watering holes & drainage work
 - Chilao

ACTION ITEMS

1. Set up meeting with local NFS leadership starting with Bryce Hoffman who's the new community outreach person out of Little Tujunga through Trail Boss cmte (Matt, President, and Trail Bosses)
2. Website and emails (Erik & Jason Chiodo) work out with Scott
3. Social Media control (update/change password list) - John, VP to change but will need to work with Scott on this as well
 - a. Leticia added Shamane as Admin to FB
 - b. Tonya changed credentials of INSTAGRAM
 - i.
4. Basecamp transition from Chris Ashford - Andrew & Shamane
 - a. CANCELLED
 - b. \$100/month, amazing platform and tech assistance
 - c. Chris will help train if we go this route
5. Rescind access to former board members - Jason with help from Eric
6. Tool transition to Matt B's house and updating/matching inventory list via Alex and John
7. MWBA swag at Pasadena Cyclery - Jason Chiodo
8. Bank Account transition (Shamane & Andrew with Kjeld Clark & Jenny)

NEXT WEEK'S AGENDA

Date/time/place:

Bi-weekly meetings until decided otherwise

August 22, 7pm @ Cubhouse (South Pasadena)

Open to Members!